

Daily Scrum Meeting Minutes

Date: 6/12/2024

Attendees: Gigi Arbelo, Jonathan Gil, Nicholas Smith, Careca McRae

Start time: 5:30 PM

End time: 6:00 PM

Student 1: Gigi Arbelo

What have you done since the last scrum meeting? Today, made changes to our website to include editing the front page bio and making changes to the website aesthetic.

What is planned to be done until the next scrum meeting? For the next scrum meeting, I plan to continue working on our outstanding tasks.

What are the hurdles? I think our biggest hurdle at the moment is making sure we complete outstanding tasks in a timely manner.

Student 2: Jonathan Gil

What have you done since the last scrum meeting? Began working on creating the subpages that will redirect our users to the training modules.

What is planned to be done until the next scrum meeting? Continue to work on the website.

What are the hurdles? Our main hurdle is scheduling our meeting times around our work schedules.

Student 3: Nicholas Smith

What have you done since the last scrum meeting? Continued making a layout of module progression for the website

What is planned to be done until the next scrum meeting? Continue to work on the website.

What are the hurdles? The main hurdle gathering the information to use for the site

Student 4 : Careca McRae

What have you done since the last scrum meeting?

Edited our working document for cyber training in areas of safe web browsing and Malware.

What is planned to be done until the next scrum meeting?

Further work on training content areas such as Mobile security and Tailgating.

What are the hurdles?

Organizing the page of our Wix website in its different phases.